



## ***FY21 TEACH Technology Information Infrastructure Grant***

### ***Libraries***

#### **What is TEACH?**

Technology for Educational Achievement (TEACH) is a program in the Wisconsin Department of Administration (DOA), Division of Enterprise Technology (DET) ([s.16.99, Wis. Stats](#)). The DOA works to promote the efficient, cost-effective procurement, installation, and maintenance of educational technology. TEACH services began in October 1997. The program is funded through the State [Universal Service Fund](#).

#### **What is the purpose of the TEACH Information Technology Infrastructure Grant?**

Per s. 16.9945, Wis. Stats, TEACH Information Technology Infrastructure grants are available to improve information technology infrastructure for eligible school districts and eligible libraries.

#### **When are the applications for FY21 TEACH Information Technology Infrastructure Grants for Libraries due?**

Applications for the FY21 TEACH Information Technology Infrastructure Grant for Libraries are due by Friday, December 18, 2020 at 11:59 pm.

#### **How does an eligible library apply for the FY21 TEACH Information Technology Infrastructure Grant?**

Eligible libraries may apply by completing the FY21 Application and Library Info tabs on the FY21 Library Application (Excel spreadsheet) found on the TEACH website.

#### **When will libraries be notified of their FY21 TEACH Infrastructure grant award?**

TEACH expects to notify libraries of their FY21 TEACH Infrastructure grant award by **February 20, 2021**. Any updates to this date will be shared at <https://teach.wi.gov/Pages/Grants/2020InfrastructureGrants.aspx>.

#### **What is my library's maximum funding amount?**

- If the municipality population where the eligible library is located is 2,000 or less, then the maximum funding amount is \$5,000.
- If the municipality population where the eligible library is located is 2,001 – 4,999, then the maximum funding amount is \$7,500.
- If the municipality population where the eligible library is located is 5,000 – 20,000, then the maximum funding amount is 10,000.

**My library would like to purchase more than 8 different types for infrastructure and/or services. The applications only allow 8 entries. What should I do?**

Right click on FY21 Application tab. Select Move or Copy to make a copy of the FY21 Application tab. Be sure to check the Make a Copy box. Continue entering information on the newly created tab for the remaining types of infrastructure and/or services your library would like to purchase.

### **What infrastructure is eligible for purchase?**

Infrastructure found on the FY21 List – Eligible Equipment and Services for the FY21 TEACH Information Technology Infrastructure Grant are eligible.

### **What is the difference between List A and List B on the FY21 List?**

The amount of TEACH reimbursement is the difference between List A and List B. Libraries will be reimbursed 100% less their E-Rate Discount Rate (%) for eligible items purchased from List A. For List B, libraries will be reimbursed 100% for eligible items purchased.

### **What is ineligible for purchase?**

Ineligible items include items not on the FY21 List; items purchased prior to July 1, 2020; items purchased after March 15, 2023; and service plans for hotspots/portable devices. Note: *Wis. Stat 16.9945* stipulates purchase and installation costs for hotspots are eligible with the Infrastructure grant. This does not include service.

*(\*\* 2 years from FY21 TEACH Infrastructure Grant Award for Libraries. Exact date will be shared with library grantees.)*

### **Our library is considering whether to apply for the FY21 TEACH Infrastructure Grant.**

TEACH encourages all eligible libraries to apply for the FY21 TEACH Infrastructure grant. Libraries who have E-Rate or library budget funds to purchase needed List A items will receive a percentage TEACH reimbursement based upon their E-rate discount rate. For libraries who do not have E-Rate or library budget funds to purchase needed List A items, they could choose needed items from List B, which are 100% reimbursable.

Additionally, there is a two-year window for the infrastructure purchases. This may allow libraries to leverage multiple library budgets for purchases as well as plan for the future infrastructure needs of their library.

### **Please define assessment.**

An assessment is an evaluation of a computer network, performed by an expert, to identify ways in which the network's performance, its support of its agency's mission, and its protection against threats to the security of the network can be improved. The result of an assessment is a report which makes specific recommendations for improvement. TEACH strongly recommends that schools and libraries issue an RFP and solicit quotations before contracting with a provider for any assessment. In addition, TEACH strongly recommends that the RFP states that whoever performs the assessment will not be chosen to implement any improvements that are recommended. Under ordinary circumstances TEACH will fund only a single assessment of each kind per school or library. Additional assessments must be approved by TEACH.

### **Please define Network Assessment.**

Network assessment is the reviewing of an organization's existing IT infrastructure, management, security, processes, and performance. This helps identify potential network improvements while guiding decisions about purchases of equipment and services, as well as staffing. The vendor performing the assessment will provide a report in which specific recommendations for improvement are made.

**Please define Cyber Security Assessment.**

A Cyber Security assessment is a comprehensive probing of your network to identify ways in which it may be vulnerable to unauthorized access, damage, or theft of data. An external assessment probes for vulnerabilities to access from outside of the network (for example, malware); and an internal assessment probes for vulnerabilities existing within the network (for example, student keylogging). The vendor performing the assessment will provide a report on vulnerabilities found, an assessment of their level of risk, and recommendations for remediation.

**Please define Data Security.**

“Data Security” can be used interchangeably with “Cyber Security.” A Data Security assessment is a comprehensive probing of your network to identify ways in which it may be vulnerable to unauthorized access, damage or theft of data. An external assessment probes for vulnerabilities to access from outside of the network (for example, malware); and an internal assessment probes for vulnerabilities existing within the network (for example, student keylogging). The vendor performing the assessment will provide a report on vulnerabilities found, an assessment of their level of risk, and recommendations for remediation.

**Are service plans for hotspots/portable devices reimbursable with the FY21 TEACH Infrastructure Grant?**

Service plans for hotspots/portable devices are **not** eligible for reimbursement with the FY21 TEACH Infrastructure grant. Service plans are not on the FY21 List of Eligible Equipment & Services. Also, hotspot purchases that include “free” data and/or data at “no cost” are **not** eligible for TEACH reimbursement. *Wis. Stat. 16.9945* allows for purchase and installation of portable devices/hotspots with the TEACH Infrastructure grant. This does not include service plans.

TEACH has set the maximum reimbursement for hotspots based upon an equipment only industry average. The maximum TEACH hotspot/portable devices reimbursement rates are: \$151/each – hotspots/portable devices; and \$995/each – portable bus devices/portable devices.

**What happens if the assessment is that a library is not ready for the infrastructure they have applied for?**

If a library is assessed (see Readiness Rubric below) as not being ready to utilize a specific piece of infrastructure they have applied for, then that piece of infrastructure will not be funded this fiscal year. Other infrastructure they are assessed as being ready for will be funded. DOA has the responsibility to ensure the TEACH Information Technology Infrastructure funds are distributed judiciously. Although a library may not be considered ready for a piece of infrastructure at the time of application, DOA encourages libraries to leverage available E-Rate funding to increase their level of readiness.

## READINESS RUBERIC

<b>Patron Benefit Date</b>	0 - 3 months 3 - 6 months	Most Ready
	6 - 9 months 9 - 12 months	Ready
	12 - 18 months 18 months - 2 years	Less Ready
	> 2 years	Not Ready

**What are the eligible dates for infrastructure purchases?**

Eligible Infrastructure and Services from FY21 List for the FY21 TEACH Information Technology Infrastructure Grant for Libraries must be purchased between July 1, 2020 and March 15, 2023. Grant awards to libraries are expected to be in February 2021.

**Can I purchase infrastructure not listed on the FY21 List of Eligible Equipment and Services?**

No, only items on FY21 List of Eligible Equipment and Services may be purchased under the FY21 TEACH Information Technology Infrastructure Grant.

**Can I submit the Excel Spreadsheet instead of printing and scanning?**

Libraries may not submit the Excel Spreadsheet. With the volume of applications expected, TEACH does not have capacity to timely review applications and handle formatting and printing issues. Libraries who submit a spreadsheet may be requested to resubmit according to the application instructions.

**I need help understanding the application process and/or completing my application. What should I do?**

Staff of the TEACH grant program are available to assist you. Please contact [teach@wi.gov](mailto:teach@wi.gov) or call 608-261-5054. [teach.wi.gov](http://teach.wi.gov) is also available. Listening sessions will be offered early to mid-November. Agencies will be notified of dates and times via email and/or on the TEACH website.

**When are the FY21 TEACH Infrastructure grant applications due?**

FY21 TEACH Infrastructure grant applications are due by 11:59 pm on Friday, December 18, 2020. Late applications will not be considered.

**Where do I submit my agency’s FY21 TEACH Infrastructure grant application?**

Please email the completed application to [teach@wi.gov](mailto:teach@wi.gov) by 11:59 pm on Friday, December 18, 2020. Please contact TEACH ([teach@wi.gov](mailto:teach@wi.gov) or 608-261-5054) if your agency would like to mail the application. Emailed applications are preferred. Late applications will not be considered.