

CONFERENCE CALL PROCEDURES

FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS

1. Call: 1-855-947-8255 (Toll Free)
 2. Enter Conference Code: 5795 914#
- Note: Attendees will be muted during presentation. Moderator will unmute for questions periodically during presentation.



FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS

APPLICATION PROCESS



FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS

WHAT ARE TEACH EDUCATIONAL TECHNOLOGY TRAINING GRANTS?

- \$1,500,000 (\$1.5M) is available annually. Began in FY16.
(Ch. 16.996, Wis. Stats)
 - * *Proration will occur if more than \$1.5M is requested*
- Grants available to consortia of three or more eligible rural school districts.
- Grants available to consortia of three or more eligible libraries.
- Purpose is to train teachers and librarian on the use of educational technology.



FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS

WHAT IS AN ELIGIBLE SCHOOL DISTRICT?

Schools Districts

- Rule of 13 - Districts with 13 or fewer students per square mile are eligible.
 - Each school district's membership in the previous school year is divided by their area in square miles.
 - If it is 13.0 or less, then the district is eligible.
- DPI generates list of eligible districts.
- List can be found at TEACH@wi.gov



FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS

WHAT IS AN ELIGIBLE LIBRARY?

Public Libraries

- **Consortium of public libraries, library branches and library systems**
 - (library system can contains 3 or more eligible public libraries or library branches)
- **Each public library or branch must meet both of the following population-related criteria to be eligible:**
 - **Location in a rural territory as defined by the U.S. Bureau of Census.**
 - **The population of the municipality within which the library or branch of the library is located is 20,000 or less.**



FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS CONSORTIUM OF DISTRICTS AND LIBRARIES

Eligible Districts and Libraries form a Consortium.

- It is district's and libraries choice with whom to form a consortium - Location, CESA, ????
- **Must be at least 3 districts or 3 libraries to be eligible for the grant.**
 - (A library system is eligible if the system contains 3 or more eligible public libraries or public library branches)
- **There is no maximum number of eligible districts or libraries.**



What Costs are Eligible?

- Registration fees for online/blended/face-to-face professional learning events focused on enhancing digital learning capacity.
- District substitute teacher and librarian costs.
- Mileage, meals and lodging reimbursed at the State rate.
- On-site facilitator expenses/compensation.
- Funds **may** be used to reimburse for out-of-state conference registration costs, but not associated travel or other costs. **(DOA will review out-of-state costs case-by-case.)**

Note: costs related to the provision of training by consortium member teachers , librarians and other district employees will not be reimbursed.



What Costs are Ineligible?

- Educator stipends/compensation related to training event attendance or preparation.
- Instructional materials.
- Technology hardware.
- Technology software.
- Dues or membership fees, credentialing, credits or licensure requirement costs.
- Entertainment or performance costs.
- Promotional materials or prizes.
- Individual district professional learning opportunities that occur subsequent to grant award period.
- Portions of a training event that are not related to technology training.
- Expenses paid to entities in which a consortium district employee has a financial interest
- Out-of-state travel costs.



What Events are Eligible?

- Future Ready programming events, blended learning training, STEM training events, coding and computer science events, online & blended learning facilitation training, Gaming in the Classrooms, Information Technology and Literacy Integration Planning, Makerspaces/Fab Labs.
- Technology conferences – SLATE, Google events, regional summits, WEMTA, etc.
- Content specific conferences with technology components.

(This list is not exhaustive.)



Plan training events (Consortium – F1 and District – F2)

There are 2 Funding Priorities for Events – Funding 1 & Funding 2.

Funding 1 (F1) Events

Collaborative training events organized by the consortium that involve teachers or librarians from more than one district of the consortium.

Non-consortium districts may attend; however, grants funds may only be applied to participation costs for consortium members.

Funding 2 (F2) Events

Events that involve a single school district or library.

Conferences and other similar training events fall into Funding 2.



Plan training events (Consortium – Funding 1 and – Funding 2)

- **Proration**
 - If there is enough funding for requests in Funding 1 and Funding 2, then no proration will occur.
 - If there is enough funding for a portion of the requests in Funding 1, then Funding 1 requests will be prorated and Funding 2 will not be funded.
 - If there is enough funding for all the Funding 1 requests and a portion of Funding 2 requests, then Funding 1 will be fully funded and Funding 2 will be prorated.
- **All districts and libraries must participate in at least one Funding 1 (F1) Event.**
- **Estimate costs, number of attendees, etc. This is a projection to set aside funds for a district or library.**



FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS

HOW TO APPLY 4 EASY STEPS

Step 1 Form Consortiums of three or more eligible school districts or libraries . Select a Fiscal Agent

Eligibility Lists will be available for both school districts and libraries on the TEACH website.

Step 2 Fill out a complete Consortium Member Application

Each member of the consortium must complete this application and submit it to their Fiscal Agent.

Step 3 Fill out a complete Fiscal Agent Application

Each Fiscal agent must complete this application and submit it to TEACH along with the applications of each of their consortium members.

Step 4 Email application to Teach@wisconsin.gov



FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS APPLICATION FOR TEACH EDUCATIONAL TECH TRAINING GRANTS

Step 2 - Districts/Libraries/Consortium Members complete Consortium Member application and submit to Fiscal Agent.

Budget Tab (If more than 10 district events, copy tab.)

Name of Event:	# teachers	# librarians	Cost Category	Funding 1 Request	Funding 2 Request	Total
Date:	Location:					
Technology Component & Learning Outcome(s):			Substitute Teacher Costs	\$0	\$0	\$0
			Travel (mileage/meals/lodging)	\$0	\$0	\$0
			Facilitator/Instructor Fees	\$0	\$0	\$0
			Registration Fees	\$0	\$0	\$0
			Other Costs	\$0	\$0	\$0
			Total Event Costs	\$0	\$0	\$0

Keep it simple !



FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS **REQUIRED** APPLICATION INFORMATION

Districts/Libraries/Consortium Members complete Consortium Member application and submit to Fiscal Agent.

School District/ Library Information

- Basic information
- Total Funding Request for Funding 1 & Funding 2 Events
- Administrator Info Section

(Requires original signature, so cannot enter electronically)



FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS APPLICATION FOR FISCAL AGENT

Step 3 - Fiscal Agents complete Fiscal Agent Application. Fiscal Agents submit Fiscal Agent Application and all of the Consortium Member applications for its consortium.

Consortium Event Summary Tab

F1 Event Summaries

Consortium Members Attending

District Library	# Teachers # Librarians	District Portion of Budget Library Portion of Budget



FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS

REQUIRED APPLICATION INFORMATION

Fiscal Agents complete Fiscal Agent Application. Fiscal Agents submit Fiscal Agent Application and all of the Consortium Member applications for its consortium.

- **Consortium Budget**
- **Fiscal Agent Information**
 - Basic information
 - Total Budget Amount for Consortium
 - Fiscal Agent Certifications
 - Fiscal Agent Signature section
 - Requires original signature, so cannot enter electronically.
- **Submit Fiscal Agent Application & all Consortium Member Applications to TEACH.**



FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS

WHERE TO SUBMIT TEACH TRAINING GRANT APPLICATION?

- **Step 4-** Submit applications via:
 - Email (preferred) - teach@wi.gov
 - Mail – DOA TEACH Program
PO Box 7844
Madison, WI 53707-7844
 - Use one submission method, not both.
- All FY19 TEACH Educational Tech Training Grant Applications are due by
 - **11:59 PM on Friday, May 4, 2018.**
 - No late applications will be accepted



FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS

RECAP

1. Eligible Districts/Libraries form a Consortium
2. Consortium selects a Fiscal Agent
3. Plan training events (Consortium and District Events)
4. Consortium Members complete Consortium Member application and submit to Fiscal Agent.
5. Fiscal Agents complete Fiscal Agent Application. Fiscal Agents submit Fiscal Agent Application and all of the Consortium Member applications for its consortium to TEACH by the deadline – **11:59 pm on Friday, May 4, 2018**



FY19 EDUCATIONAL TECHNOLOGY TRAINING GRANTS

WHAT HAPPENS NEXT?

- **Application Review** – Plan to have grant awards by Friday, May 25, 2018.
- **Grant Agreement Execution**
- **Districts and Consortia conduct training events throughout grant period**
 - (Grant Period : September 1, 2018 – August 30, 2019)
- **Grant Reimbursement**
- **Reimbursement Schedule and Claim Forms will be delivered with grant awards.**



QUESTIONS ?

